

Dalton Select Board Meeting

Minutes of June 22, 2015

Present were Selectmen: Jay McCusker and Nancy McVetty, Selectboard Chairman. Kathy Barden arrived after the minutes were accepted.

Meeting called to order at 6:30 PM

The minutes from the June 8, 2015 meeting were read. Minor corrections were needed. Nancy McVetty moved to accept the minutes with corrections. Jay McCusker seconded the motion. Approved (2, 0)

Jay McCusker gave a report on the welfare meeting he attended last week. IRS form 4506T will be added to the welfare policy for the applicant to sign. This give access to tax records on the applicant going back as far as the Town feels is necessary. The Town is responsible for providing access to emergency assistance at all times. A sign will need to be placed in the window giving the Administrative office phone number, the Police Department number and 211 as contact numbers asking that the applicant leave a message and number for contact if it is after hours.

John Tholl introduced Owen Stapleton as the new officer. He currently works in Lancaster and Whitefield and will be a part-time officer for Dalton. He is familiar with Dalton, his family formerly resided in the town. The board approved his application and he was sworn in by Jessie Wentworth.

Jay McCusker is scheduled to walk the timber lot behind the municipal building with a forester on June 23, 2015. He will follow up with a report on what is good to cut and what to expect from the logger. Any funds received from the cut will come before the voter in March for spending approval. The Board may suggest that the funds be placed in a building fund for future repairs of the municipal building.

PLT Insurance Company would like Dalton to host a class on Financial Liability for Elected Officials. The class would be on 10/8/15 from 6:30 PM to 8:30 PM. The meeting would be open to elected officials from surrounding towns as well. The Board agreed to host the class. While the representative was here, he reviewed the playground with Nancy McVetty. He will send the playground specialist to examine the playground and make recommendations regarding what is needed to upgrade the area.

Use of tables and chairs for the Friends of the Town Hall cookout was approved.

A request to use a metal detector on town property was approved with the condition that if the person digs a hole he will fill in the holes.

Robert Wentworth submitted a request for a second 1 ton truck. His research brought the estimate in at only slightly higher than the cost of the last truck purchased. Funds won't be needed until October or November and are requested from the Highway Capital Reserve Fund and the Transfer Station Capital Reserve Fund. Nancy McVetty moved to expend Sixty Seven Thousand, Three Hundred Thirty-Five dollars (\$67,335.00) from the Highway Capital Reserve Fund for the purchase of new 550 for the Highway Department. Jay McCusker seconded. Approved (3, 0). Nancy McVetty moved to expend Thirteen Thousand Five Hundred dollars

(\$13,500) from the Transfer Station Capital Reserve Fund to replace the motor in the Mack. Kathy Barden seconded. Approved (3, 0).

Jay McCusker asked for an update on the Forest Lake project. The second stage of the paperwork was submitted today. Once approval is received, Bob will be able to proceed.

Two of the Town acquired properties have homes on them, Hall Road and Dalton Road. They are in need of a clean up of trees and the grass needs to be mowed. Bob will take a look at them.

Bob was asked if he knows the location of the well on municipal property. He is not sure but thinks it may be on the corner of the Abbott property. Jay will look for the well when he looks at the timber with the forester.

Nancy reported that the Town has spent \$15,000 on PSNH legal costs and \$4,000 on Telephone legal costs since 2012.

John St. Martin responded by email to Nancy regarding the letter he was sent asking for his intentions for staying on the police department. He is interested in maintaining his position. Nancy will respond via email to confirm receipt of the information and to let John know that the Town is interested.

John Tholl will follow up on the illegal dumping report on 6/23/15. He is working on the Packard theft and is getting ready to indict.

Anna Gilbody, Town Treasurer, called Crane and Bell regarding the paperwork she needs to sign. Crane and Bell is waiting for one of the partners to approve the accounting and then they will send it to the Town for Anna to sign.

Jessie Wentworth and Nancy McVetty have finished cleaning out the vault. Rob Blanchette will be shredding the confidential documents.

Ed Craxton reported that he is the only member of the Conservation Commission who attended the meeting last Tuesday. David Spreadbury and Christine Roulliard were called away unexpectedly. Corey St. Cyr has missed three meetings; Doug Ingerson, Vanessa Hines and Nancy Comeau have missed two meetings.

Ann Craxton reported that the Planning Board's next meeting will be July 8th instead of the 1st.

The balance of the meeting was spent reviewing Town policies. The following policies were reviewed, revised and accepted. Nancy McVetty moved to accept all of the policies, Kathy Barden seconded, approved (3, 0):

- Complaint Policy
- Executive Employee Issues Policy
- Elderly Exemption Policy
- Exit Interview Policy
- Petty Cash Policy
- Town Office Policy
- Press Release Policy
- Selectboard Correspondence Policy
- Bounced Check Policy

Adjourned at 8:05 PM

Next meeting is July 6, 2015

Respectfully Submitted,

Louise Jordan, Administrative Assistant
Dalton Selectboard

Minutes approved by the Selectboard Members on 7/6/15

Kathy Barden, Selectboard Member



Jay McCusker, Selectboard Member



Nancy McVetty, Selectboard Chairman

CC: Library
Town Clerk
Website