

Dalton Select Board Meeting

Minutes of September 8, 2014

Present were selectmen: Kathy Barden and Nancy McVetty, Selectboard Chairman

Meeting was called to order at 6:30 PM.

Selectboard members reviewed meeting minutes of August 18, 2014. Kathy Barden moved to accept the minutes as read for August 18, 2014. Nancy McVetty 2nd the motion, all agreed (2, 0).

Nancy McVetty announced that the Town Treasurer, Andrea Glidden has submitted her resignation as of September 5, 2014. Linda Greenwood, Deputy Treasurer will assume the duties of Treasurer until the March 2015 town meeting when this position will appear on the Town ballot.

Jessie Wentworth announced that her deputy, Juliann Rose, has resigned from the position as of August 28, 2014. A request from Jessie Wentworth to appoint Angela Blanchette as the new Deputy Town Clerk/Tax Collector was reviewed. Nancy McVetty moved to accept the appointment of Angela Blanchette as Deputy Town Clerk/Tax Collector. Kathy Barden 2nd the motion, all agreed (2, 0).

A letter of appointment will need to be provided to the State of NH on Town letterhead to in order for Angela to attend training classes.

The sewer warrant for the Town Clerk/Tax Collector was signed by the Selectboard.

Jessie Wentworth reported that the Town Clerk computer needs to be replaced. She feels that a desktop model is needed. A discussion followed of the most reasonable places to purchase the computer. The Selectboard authorized the expense up to \$800.00; additional expense will need to be discussed with the Selectboard prior to purchase. Kathy Barden moved the question, Nancy McVetty 2nd, approved (2-0). Jessie Wentworth will follow up with the purchase.

Nancy McVetty provided an update of the Town audit performed by Vachon & Clukay on September 2, 2014. The MS-4 form has been filed and the MS-5 form is almost complete. Information is needed on any FEMA work that was done in 2013 for the auditors. Follow up with Robert Wentworth will be needed as soon as possible.

A meeting with Maggie Michaud, Recreation Department will need to be scheduled regarding the Recreation Department budget for the auditors. Linda Greenwood would like to be present at the meeting also. Nancy McVetty will email Crane and Bell for a report and will provide the information to the necessary parties including Jessie Wentworth and Linda Greenwood.

Ronald Sheltry sent a note to the selectmen regarding the Emergency Management Agreement Extension documents received by EMPG office on 8/22/14. All three selectpersons need to initial all six of the documents. Mr. Sheltry was looking for an update of the forms. Selectpersons indicated that they have not seen the documents to follow up. Mr. Sheltry will be asked to call EMPG regarding the documents.

Donald Discenzo of Whitefield Hardware has agreed to carry the large Town of Dalton trash bags at the store. In lieu of payment, Mr. Discenzo will receive one free case of large town bags for every ten (10) cases he sells. Selectboard approved this arrangement.

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The administrative office alarm is not working properly; staff is not able to arm the alarm. John St. Martin was contacted via email and he referred the matter to Capitol Alarm. Jessie Wentworth asked if the key pad for the vault could be moved to the outside of the vault when Capitol Alarm comes. Selectboard approved having Capitol Alarm look at moving the key pad.

The request from the Dalton Ridge Runners for use of the town building for meetings from October, 2014 to May, 2015 was approved.

John Tholl advised the Selectboard that he received an email letter from DES regarding the expiration of Bruce Walsh's operator license in May. It appears the DES is going to enforce the training and recertification requirement. Both Robert Wentworth and Robert Blanchette are certified. DES will need to be notified. Administrative assistance should contact Matt Jones at 271-2986.

Officer Tholl also mentioned that he will be on site for the primary election on 9/9/14.

Nancy McVetty announced that the temporary planning committee for the Dalton Police Department is scheduled to meet on September 22, 2014 at 6:30 PM at the town building.

David Spreadbury had an issue with the message system for the Police Department. Mr. Spreadbury had \$1200 in equipment stolen and when he called to report the theft, the message indicated that the mail box was full. John Tholl addressed the issue; he believes that the messages are going to an inactive phone. He will call Goulet Communications to rectify the problem. Mr. Spreadbury and Officer Tholl left the meeting for the Police Department to test the system.

A request from Department of Revenue was reviewed regarding the Lambert excavation. This was given to Jessie Wentworth for review and follow up.

Nancy McVetty moved that the board go into executive session to review a welfare matter – 09-03/2014. Kathy Barden 2nd the motion.

Meeting adjourned at 7:45 PM

Next meeting is September 15, 2014 at 6:30 PM.
Submitted by Louise Jordan, Administrative Assistant

Minutes approved by Selectboard Members on 9/15/14.

Julia Simonds
Julia Simonds, Selectboard Member

Kathryn Barden, Selectboard Member
Nancy McVetty
Nancy McVetty, Selectboard Chairman

Welfare Case #09-03-14