Select Board Business Meeting

Agenda/Minutes

Tuesday, September 20, 2011

1. Meeting opened at 5:30 pm
   Pledge
2. Present: Selectmen Michael Crosby, Victor St.Cyr, Brian Hardy
3. Motion: by Selectman St.Cyr to accept the minutes with an amendment to the date on the last page. The date should read 9/20/11
   Second: by Selectman Hardy
   Vote: 3-0-0

Selectmen moved to the public session of the meeting.

Anna Gilbody - Questioned the changing of the posted minutes and information in the minutes that happened after the 9/13/11 meeting.
Chairman Crosby - accepted the observation
Sharon Tupper - Minutes should be for the particular Selectmen's meeting.
Chairman Crosby - Recognized the observation. The agenda will be followed. Sandy York will email the minutes to the Board before they are posted.

4. Chairman's comments:

Administrative lap top -
Cathy Fountain set up the laptop and demonstrated how the web cam works and set up passwords for the Board. The computer in the meeting room will be set up with a web cam.

Personnel files -
Will be moved to the administrative office the Town Clerk's office will be moved to Tax Collector's office.

Policy & Procedure -
Sandy York has the policies book updated and will review with Chairman Crosby

Security System -
Cathy Fountain will email Capital Alarm for a date to meet regarding completing the visual surveillance system.

FEMA
Chairman Crosby, Bob Wentworth and Ron Sheltry will meet with FEMA representatives on 9/21/11;

Cell Phone Administrator -
Sandy York will review billing, contracts, phones, etc. upon receiving the information from Verizon Wireless. A policy has been written.

Selectmen - discussed the bridge on Hurlburt Road and will meet with Steve Liakos on 9/30/11.

5. Town Departments

Administrative Assistant
Sandy York - The town of Whitefield would like this Select Board to meet with the Whitefield Select Board at one of their meetings to review the ambulance.

Chairman Crosby - Ron Sheltry is working with the Fire Chief regarding Dalton's charges for Whitefield ambulance actual usage.
Sandy York - Mr. Quigley never showed up to work on the heat. Fitch and J&R have also never showed up.
Chairman Crosby - directed Sandy York to call Ben Franklin, Irving and look at contractors in St.Johnsbury.
Chairman Crosby - The fire department wants to go out to bid for an electrician to move the generator from the old town hall to the fire station. A bid request will be put in the paper with bids due on 10/11/11.
Police Dept -
Chairman Crosby - We have had a request for patrol near and around bus routes
Mario Audit - will look into it and see what he can do.
Chairman Crosby - Questioned the passwords into the police computers. Sandy York was directed to call John Tholl regarding passwords.
Planning Board -
Selectman Hardy - The master plan will be finished this year
Conservation Commission -
Selectmen St.Cyr and Hardy attended the meeting and only Becky McVetty and Ed Stevens attended the meeting.
Selectman St.Cyr - There was not enough time to present the hazardous waste pick up to the residents so it won't be done this year. We will look into for next year with at least a month's notice.
Selectman Hardy - Ed Stevens should be called for a roster of who is attending meetings and who isn't and ask for suggestions for members
Dog Officer -
Bruce Walsh - No activity
Recreation Dept -
No one present
Highway -
Selectman St.Cyr - The road crew worked on cold patch on Harriman Rd, cleaned up pipe and water bars, finished Blakslee and graded short routes. Focus is on grading and clean up.
Chairman Crosby - We do not know if FEMA will come through. We are trying to keep budgets under control. Everyone should be told if there is a problem they should call Road Agent Wentworth first.

Motion: by Selectman St.Cyr to go into executive session for personnel issues
Second: by Selectman Hardy
Vote: 3-0-0
Selectmen - returned to the regular meeting and adjourned.