

## Select Board Business Meeting Minutes

November 1, 2011

### I. Open Meeting at 5:50 pm

2. **Present:** Selectmen Mike Crosby, Vic St.Cyr, Brian Hardy

### 3. Chairman's comments:

Chairman Crosby - Discussed the LGC Conference and a couple of classes that could be helpful to the Board.

The policies and procedures manuals were given to the department heads to review and make any changes or comments. The Administrative Assistant will make final changes.

Capital Alarm has the surveillance system working in the Town Clerk's office and the Tax Collector's office. Cathy Fountain will work on having it available outside the building for use on a lap top.

The Town has received over \$100,000 in FEMA funds for the Memorial Day storm. \$31,000 is still due.

Selectman St.Cyr - A public hearing will be held regarding spending FEMA funds on 11/15/11.

Selectman St.Cyr - The State is requiring bridge replacement for the Hurlburt Rd for what is essentially a driveway and there are 2 options. One is a project costing \$395,000 with the town paying 20% of that and the other is to change the road to a class VI road at next year's town meeting.

Chairman Crosby - Reviewed the "agenda/minutes" format.

Selectman Hardy - Minutes and agendas should be separate.

Chairman Crosby - Health insurance is increasing by 11.8 %. This should be approved for our employees.

**Motion:** by Selectman St.Cyr to go forward with the increase.

**Second:** by Selectman Hardy

**Vote:** 3-0-0

Chairman Crosby - A & P Landscaping will not be able to take care of the cemeteries next year for the price we currently have.

**Motion:** by Selectman St.Cyr to ask for bids for the 2012 mowing season.

**Second:** by Selectman Hardy

**Vote:** 3-0-0

### 4. Department Heads

**Administrative** - Something should be planned for Reg Rodger's retirement. A card party at the transfer station and order a plaque as soon as possible. 2012 budget work should be started soon.

### **Select Board Members -**

Selectman Hardy - The school board is having attendance problems with Board members. There is an attendance policy not being followed. The Board is waiting for plans from volunteers on the athletic fields.

Selectman Hardy - Questioned the length of the assessors contract and thought we should contact John Trumbell to give us a proposal. Brian will arrange for him to give a presentation.

Selectman Hardy - There is a new trailer in town that is not meeting FEMA rules.  
Chairman Crosby - Will discuss this with the fire marshal and Chief Sheltry. We have no code enforcement.

Selectman St.Cyr - Kyle Bean is willing to allow Bob Wentworth and I to do a test pit to check for gravel. If we do a plan with him we would model it after the Moore plan.

Chairman Crosby or Selectman Hardy will accompany Julie Simonds to the next Conservation Commission meeting.

### **5. Public Session**

Sharon Tupper asked if the new door between the Clerk's office and the Tax Collector's office will be locked.

Chairman Crosby - It will be left open. It will only be closed for a private meeting.

**Motion:** by Selectman St.Cyr to go into executive session for legal and personnel issues.

**Second:** by Selectman Hardy

**Vote:** 3-0-0

Selectmen: Motioned, seconded and voted to adjourn.