

Select Board Business Meeting Minutes

November 29, 2011

I. Open Meeting at 5:30 pm

2. **Present:** Selectmen Mike Crosby, Victor St.Cyr, Brian Hardy

3. Pledge

4. Chairman's comments:

Chairman Crosby - The agenda will be posted by noon on Mondays.

Selectmen - Discussed that the mail should be opened at the meetings.

Chairman Crosby - Personnel files should have a title page that lists everything in the file. The files are under lock and key.

Chairman Crosby - Cathy Fountain would like to meet with us regarding the laptop's programs and passwords.

Chairman Crosby - We will begin budget work on 12/13/11.

Selectman Hardy - The public needs to see where the money was spent. We should show vendor lists and amounts and employee salaries.

Chairman Crosby - Will bring that up at the department head meeting. The policy and procedure manual has been given to department heads.

Selectman St.Cyr - They need to sign that they have read and received the information and that should be put in their personnel file. Employees need to understand the individual policies and if there is a problem they need to bring it to their department head or the Select Board.

Chairman Crosby - We need to begin work on the Select Board's annual report. A meeting was scheduled for 12/7/11 at 5 pm.

Chairman Crosby - The security system should be available to the Tax Collector and the Treasurer.

Chairman Crosby - NHDOT asked to use a room here they could work in. It would be to the town's advantage to help them so they could help us with State engineers.

Motion: *by Selectman St.Cyr to have Chairman Crosby call DOT to set up a meeting with the Select Board.*

Second: *by Selectman Hardy*

Vote: 3-0-0

5. Department Heads

Administrative - Sandy York - Questioned where we were with the pumps for the sewer system as we had already received the insurance check.

Selectman St.Cyr- Explained he had spoken with Bob Wentworth and Carr and the pumps had been ordered and they were checking into a meter.

Sharon Tupper - Questioned the mail being opened at the meetings when sometimes the Board doesn't meet for 2 weeks. We could miss out on discounts and checks would not get into the bank in a timely manner and reports could be late.

Selectman St.Cyr - Agreed with Sharon Tupper. Sandy York should open the mail and bring it to the meeting.

Chairman Crosby - Questioned Julie Simonds if she went to the Conservation Commission meeting.

Julie Simonds - She did not know when the meeting was, but she is interested.

Selectman Hardy - The master plan is at the printer.

Selectman Hardy - Questioned why the highway department starts at 6 am when it is still dark out.

Selectman Hardy - There was a request to look at the acreage here for trails and we didn't know about it. That would be our jurisdiction.

Sandy York - I read in the minutes of the Conservation Commission there was a request from a Whitefield Wilderness group and the Commission was going to send them a check.

Selectman Hardy - There are no quorums at the Conservation Commission.

Chairman Crosby - Ed Stevens is the Vice Chair and he should send letters to see which members would still like to be active.

Bruce Walsh - Had one report of a loose dog and spoke with the owner. The issue is resolved.

6. Public Session

Anna Gilbody - Would like to know why Chairman Crosby asked someone to leave this building. This is a public building.

Chairman Crosby - I didn't ask him to leave the building. That was a personal issue between myself and him.

Julie Simonds and David Spreadbury - Were not happy with Mario Audit's handling of the accident on their property nor with Officer Alba's attitude.

Chairman Crosby - We have no control over the police department.

David Spreadbury - You hired them and write their pay checks.

Donald Mooney - The town deserves a pat on the back for getting the funds for road repair from FEMA.

Chairman Crosby - It was a group effort.

.Motion: by Selectman Hardy to go into executive session to discuss welfare, police and personnel.

Second: by Chairman Crosby

Vote: 3-0-0

Selectmen: Returned to regular session and motioned, seconded and voted to adjourn.

