

# Dalton Planning Board

## Minutes of January 4, 2017

**Present:** Terri Parks, Erik Nilsen, Danuta Lempert and Bill Howe

Meeting called to order at 7:02 PM.

Nancy McVetty notified the Planning Board she would be unable to attend tonight's meeting.

Erik Nilsen motioned for Danuta Lempert to be a voting member for tonight's meeting. Bill Howe 2<sup>nd</sup> the motion. All agreed.

Planning Board members reviewed the minutes of last month's meeting. Erik Nilsen motioned to accept the minutes as written, Bill Howe 2<sup>nd</sup> the motion. All agreed.

At the previous meeting the Planning Board members noted that Ann Craxton had notified the Planning Board that she needs to step down as a voting member. Ann recommended to the board that alternate Terri Parks takes her place.

Erik Nilsen motioned to elevate Terri Parks from Alternate to voting Planning Board Member. Danuta Lempert 2<sup>nd</sup> the motion. All agreed. Terri Parks accepted.

Discussion on organization tools to be used by members. Previously provided books for members will need to be reviewed and updated to include copies for new members and alternates.

The meeting was adjourned at 8:10 PM

The next regular scheduled meeting is Wednesday, February 1, 2017 at 7:00 PM.