

# Dalton Planning Board

## Minutes of December 2, 2015

**Present:** Bill Howe, Ann Craxton, Terri Parks, and Nancy McVetty.

Meeting called to order at 7:00 PM.

Carl Lindquist notified Bill Howe that he would not be attending tonight's meeting.

Ann Craxton motioned for Terri Parks to be a voting member for tonight, Bill Howe 2<sup>nd</sup> the motion and all agreed. Terri Parks is a voting member for tonight's session.

Planning Board members reviewed the minutes of November 4, 2015. Nancy McVetty motioned and Terri Parks 2<sup>nd</sup> the motion to pass the minutes as written and all agreed.

Hearing for the night:

Mark Vander-Heyden appeared before the Planning Board presenting Lee Rashkin's Technical Subdivision (Lot Line Adjustment) for Map 408-99-000 and 408-99-001. Lee Rashkin was in attendance.

The Planning Board reviewed the Technical Subdivision (Lot Line Adjustment) with Mark Vander-Heyden. Upon the completion of the review, Ann Craxton motioned to accept the Technical Subdivision (Lot Line Adjustment) as presented, Nancy McVetty 2<sup>nd</sup> the motion, and all agreed. The Chairman, Bill Howe and Secretary, Cathleen Fountain, signed the Mylar Surveyor Map and additional Surveyor Maps.

The Planning Board Secretary will deliver the Mylar Surveyor Map to the Coos County Registry of Deeds for recording, Thursday, December 03, 2015 with appropriate payments provided. The Application Fees form and two signed Surveyor Maps will be delivered to the Town Administrator along with the appropriate payment received.

Planning Board Members reviewed mail and email received.

Letter from DES in regards to RSA 485-A:17 Alteration of Terrain Permit WPS-8220A. The amendment consists of a 5-year time extension in accordance with RSA 485-A:17 II-d(g). The amended permit number is WPS-8220B and expires on September 10, 2020. Two copies were provided to Nancy McVetty for the Town Office records.

Letter received from the State of New Hampshire DOT in regards to being an abutter to the Technical Subdivision (Lot Line Adjustment) for Map 408-99-000 and 408-99-001. Acknowledge receipt of notice as an abutter, providing mailing address for future letters as an abutter. There being no impacts to state property or state highway, no further action required. Letter filed with Subdivision Records.

Planning Board members discussed the delivery fee on the Subdivision Application Form. Members clarified that the fee will be reviewed annually and will be paid to the secretary for delivering appropriate documents to the Coos County Registry of Deeds for recording. Currently

the fee is set at \$6.00. There being 5 deliveries done this year the Secretary is to be paid \$30 in fees collected for delivery to the Coos County Registry of Deeds.

There being no further business, meeting adjourned at 7:38 PM

The next regular scheduled meeting is Wednesday, January 6, 2015 at 7:00 PM.