

Dalton Select Board Meeting

Minutes of September 26, 2016

Present were Selectmen: Jay McCusker, Kathy Barden, and Nancy McVetty, Selectboard Chairman.

Meeting called to order at 6:30 PM

The minutes from the September 12, 2016 meeting were read and accepted. (3, 0)

Jessie presented a letter from Bob Wentworth as well as a quote from Milton CAT on the backhoe. The Board read the letter and quote. Jay McCusker moved to go forward with the lease/purchase of the backhoe through Milton CAT. Nancy McVetty Seconded the motion. All in favor (3, 0). The Board question whether or not the contract could be bought out before the 10 year lease period expired. Bob was told that the contract could be paid off earlier without any penalty. The Board would like to talk with Bob about the MACK.

Louise Jordan has tendered her resignation effective October 12, 2016. A discussion ensued regarding an interim replacement while and ad is posted, resumes are reviewed and interviews conducted. Jessie was asked to help out and she agreed. Interim hours will be Jessie's regular Town Clerk hours (Tuesday and Thursday 8 AM – 5 PM) and Monday and Wednesday from 1 to 5 PM. Jessie will stay for the Board meetings every other Monday. Crane and Bell will provide an estimate for their employee to do the bookkeeping. Jessie will work with Louise to create a book for the future administrative assistant.

A memo will go out to all employees to let them know that the Board would like to initiate a bi-weekly pay check system. If it is agreeable to all employees, Crane and Bell will email Jessie the form that needs to be completed to implement the bi-weekly pay period. Crane and Bell's employee will come bi-weekly to do the checks and Jessie will prepare the bills for her.

Tammy Letson was at the town office to upload the corrected MS-535 form. It is ready to be submitted. Until the new administrative assistant is hired, Tammy will upload all files for DRA.

DRA is not ready to set our tax rate.

Jay would like an ad in the papers, North Woods Journal and Democrat, for the planned timber cut behind the Municipal building. We would like it hand cut, the ad needs to emphasize "hand cut".

There was an inquiry about the roof repair. The last information received was that it would be soon. The sink issue is on hold until spring.

The boiler is making noise and this will be addressed this week.

Jay reported that the airport have Dalton Fire/Rescue a spot for the truck and table at the airshow so the Town will be represented. Ron was agreeable to taking care of that. A hanger dance is scheduled at the airport for October 1st.

Rob will be asked to check the oil status. If it is low, calls will be made to determine the best price available to fill the tank.

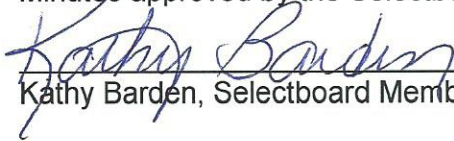
Adjourned at 8:05 PM

Next meeting is October 11, 2016

Respectfully Submitted,

Louise Jordan, Administrative Assistant
Dalton Selectboard based on notes provided by Jessie Wentworth

Minutes approved by the Selectboard Members on 10/10/16



Kathy Barden, Selectboard Member

Jay McCusker, Selectboard Member



Nancy McVetty, Selectboard Chairman

CC: Library
Town Clerk
Website