



## Employment History

Complete the following using your past (4) employers, starting with the most recent.

From	To	Employer	Telephone#
Starting Job Title/Ending Job Title	Employer Address		
Supervisor's Name & Title	Summarize your Job Responsibilities:		
Reason for Leaving	Hourly Rate/Salary Start \$ _____ Per _____ / End \$ _____ Per _____		

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## Skills and Qualifications

Summarize any specific skills or awards that may qualify you as being able to perform the tasks for the position you are applying for:

## Educational Background

Name and Location	# of Years Completed	Did you Graduate?	Course of Study
High School			
College		Major Degree	
Other			

## References

### Personal

Name	Telephone	Number of Years Known

### Business

Name	Telephone	Number of Years Known

## Applicant Statement

I certify that all of the information I have provided on my application for employment is true and correct to my best knowledge.

I understand that providing false information on this application, or in my resume, will be sufficient cause to be removed as a candidate, or immediately terminated from employment upon discovery.

I authorize, without constraint, the employer, its representatives and employees to contact and obtain information from all references and to verify the accuracy of all information provided by myself on this application or in my resume. I hereby waive any and all rights and claims I may have regarding the employer, its representatives and employees in pursuing or using such information. I hereby release and hold harmless all those who may respond to requests for information relative to my employment application.

I understand that the employer does not discriminate in the employment process on the basis of any legally protected characteristic, or as prohibited in any local, state, or federal law.

I understand that this application remains current for only 30 days. At the end of this period, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and complete a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice. I also understand that the employer reserves the right to terminate my employment at any time, with or without cause and without prior notice, except in the case required by law. This application does not constitute an agreement or contract for employment for any specific period of time. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's Chief Executive Officer.

I also understand that if I am offered employment, I may be required to submit to and pass a drug test and background check prior to employment with the company. I will be required to provide proof of identity and legal authority to work in the United States and that Homeland Security law requires me to complete an I-9 Form in this regard.

### DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE STATEMENTS

I certify that I have read, fully understand, and accept all terms of the foregoing Applicant Statement.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_