

# Dalton Select Board Meeting

## Minutes of September 9, 2019 Meeting

Present were Selectmen: Chair Jo Beth Dudley, Anna Gilbody and Carol Sheltry

Called to order: 6:35 PM by Chair Dudley

The Select Board interviewed Marti Faulkner as a candidate for the ZBA. This completes the interview process.

Checks and other documents were signed and reviewed. The Select Board requested that the AA get a billing history for Sansoucy payments. Payment was held pending such review. The board requested information on Global. What is it and are there details to back up the charges.

The minutes of the August 26<sup>th</sup> Select Board meeting were presented for approval. A spelling change was made on page 2 from “audiophile” to “audio file”. A motion was made by Carol Sheltry, seconded by Anna Gilbody, to accept the minutes as presented. The vote was unanimous in favor of the motion.

A motion was made to approve the public minutes of the September 3rd Select Board Meeting by Carol Sheltry. Anna Gilbody seconded the motion which was approved unanimously.

A motion was made to correct the minutes of the August 12<sup>th</sup> Select Board Meeting by Carol Sheltry. Anna Gilbody seconded the motion which was approved unanimously. The correction changed the wording on page 2, paragraph 2 from: *“A citizen reported that a property the Town has taken by lien has been vandalized. It has been the tradition to not do anything to these properties. This property will be deeded with the next 6 months.”* To: *“A citizen reported that a property owned by the Town through the Tax Deed process has been vandalized. It has been the tradition to not do anything to these properties. As the parcel will have been deeded 3 years within the next six months the property can then be advertised for sale.”*

A motion was made to approve the non-public minutes of the August 26th Select Board Meeting by Jo Beth Dudley. Anna Gilbody seconded the motion which was approved by Jo Beth Dudley and Anna Gilbody. Carol Sheltry recused herself from the review.

The public and non-public minutes of the August 5<sup>th</sup> meeting were reviewed by Jo Beth Dudley and Anna Gilbody. Carol Sheltry recused herself. A motion was made by Anna Gilbody with a second by Jo Beth Dudley to accept the minutes as presented. Both Anna Gilbody and Jo Beth Dudley voted in the affirmative to approve both the public and no-public minutes.

The Select Board and Terri Parks of the Planning Board reviewed the SBA candidates giving a numeric rating for each with 5 being the highest and 1 the lowest. Carl Lindquist was unable to

# Dalton Select Board Meeting

Attend this meeting but had forwarded his ratings to Jo Beth Dudley. The ratings were entered into a spreadsheet updated by Chair Dudley with entries being reviewed by Carol Sheltry. The top five entries were selected and then assigned terms as follows: 3 Year Term – Greg Odell and Chelsea Miller; 2 Year Term – Bill Howe and Brian Parks; and 1 Year Term – Gordon Jobe.

The Board agreed to accept the changes to the Land Use/Building Plan Application, now version 1.1 dated 9/9/19 which now has approval signature lines.

Chair Jo Beth Dudley has created a draft Zoning Variance Application form based on the Town of Littleton's. This will be sent to members and posted on the WEB site for review.

## **Zoning Applications:**

Garret Suliveras, Map 413 Lot 4 wishes to replace his Mobile Home, destroyed by a tree going through the roof and now has black mold, with an A-frame building. The original mobile home is non-compliant with the Temporary Emergency Zoning Ordinance and the A-frame will be also. The board needs a more detailed map which shows the setback distance from each side of the house as well as the length and width of the house.

James and Judy Ramsdell have asked to amend their application to change the dimensions of the new building from 24x36 to 24x40. The board requested that he bring in an amended map and change, date and initial the original application.

Michael Bowman presented a request to add 4 apartments to his barn connect the barn to the existing house (which has 3 apartments) and add 1 more apartment in the new connection. After reading the regulations and reviewing the proposal it was decided that with the new connection the change was a non-conforming project. It was recommended that he do the project in stages, adding 2 apartments to the barn as stage 1, then adding the 2 additional, and then perhaps connecting the two buildings. Mr. Bowman will contact State Fire Officials to ascertain the fire regulations for this number of apartments. No decision was made.

A discussion was made on updating job descriptions for all positions in the Town with procedures for hiring, etc. This project should be started by November.

The board requested that the Sansoucy letter be emailed to them and that a payment history for them be shared with the Board.

Tina Peabody stated that someone had left a phone message stating that the roof of a house in the 300 Block of Dalton road appeared to be damaged and the caller feared for the elderly resident who had poor vision. The location is known to Marc Jacobs and he stated that the mobile home has a 2<sup>nd</sup> roof which is what had slipped and there was no damage to the primary roof. He said the resident was fine and would be taken care of through the winter as needed.

# Dalton Select Board Meeting

There was no fire business but Acting Chief Jacobs stated that they wanted to add a phone and internet to the fire station so that they could do training over the internet. He will bring a proposal to the next meeting.

Terri Parks requested a new binder for some of the property information.

The Board requested a budget report for the next meeting as they now need to focus on normal Town business.

Carol Sheltry voiced a concern about the response to a fire call. Chief Jacobs was aware of the problem and will address the issue with additional training.

There being no further business, at 9:06 PM Anna Gilbody made a motion to adjourn which was seconded by Carol Sheltry. All 3 selectmen voted in favor and the meeting was adjourned.

Next Regular Board meeting is September 23rd at 6:30 PM.

Respectfully submitted,

Tina Peabody  
Temporary Administrative Assistant  
Town of Dalton

**September 9, 2019 Minutes** as approved by the Selectboard on \_\_\_\_\_.

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Carol Sheltry, Selectboard Member

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Anna Gilbody, Selectboard Member

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Jo Beth Dudley, Selectboard Chairman