

Dalton Select Board Meeting

DRAFT Minutes of February 3, 2020 Meeting

Present were Selectmen: Chair Jo Beth Dudley. Carol Sheltry and Tamela Swan. Also present were Christine Ordinetz, Moderator; Linda Greenwood, Treasurer; Ron Sheltry, Fire Chief; and Jon Swan, Resident.

Called to Order at 6:30 PM by Chairman Dudley.

Tamela Swan made a motion to accept the minutes of the January 21st meeting with the following corrections: After the paragraph on the first page starting with "Jo Beth Dudley Inquired" add a new paragraph with the following: In regards to the October meeting there was no notice and there are no minutes. Chair Dudley mentioned that the 'Right to Know' law requires both the posting of meetings and of the minutes of each meeting. Carol Sheltry seconded the motion and all three selectmen voted in the affirmative.

Carol Sheltry made a motion to accept the minutes of the January 27th meeting with the following correction: Page 2, paragraph three add to the sentence "and for the Treasurer". Tamela Swan seconded the motion and all voted in favor of the motion.

Carol Sheltry made a motion accept the non-public minutes of the January 27th meeting with the correction of the spelling of her last name from 'Shelby to Sheltry'. Tamela Swan seconded the motion and all approved it.

The Cohos Advisors proposal was discussed which included a discussion of the configuration of the Administrative Assistant position.

There was discussion about the computer Jessie had purchased and that she had offered for the use of the Treasurer. There was discussion about the pros and cons of hooking it to the server. A question was asked if the town could run the network cable to Ron's office. Jo Beth Dudley made a motion to purchase a laptop from Certified Computers that could link to the server and be available for the Treasurer, Administrative Assistant and perhaps others and that any computers linked to the Town's server must be purchased through Certified Computers. Carol Shely seconded the motion and all approved it.

There was discussion about the Budget and the Warrant. It was decided to add a warrant article adding \$10,000 to the Town's Building maintenance CRF. There was discussion about which report Tammy York-Letson of Cohos Advisors was doing and when the Town would receive them.

There was discussion about whether to do one or two warrant articles reference the police department proposed change. It was decided to get a legal opinion.

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We need to get a report which has: Proposed 2020 Budget, Actual 2019 and Budget 2019. It was decided to have another meeting, strictly for finalizing the 2020 Budget, on Thursday February 8th at 6 PM.

A question was asked about whether there could be background checks for employees, elected or appointed officials. It will be researched.

The board approved the letter that Chair Dudley had drafted for the Conservation Commission and all three signed it.

There was discussion about contacting NHMA about doing a "Right to Know" training session here for all committees and employees and also about taking the Select Board training that is offered after town meeting.

There being no further business, at 9:55 PM Jo Beth Dudley made a motion to adjourn which was seconded by Tamela Swan. All three selectmen voted in favor and the meeting was adjourned.

The next Regular Board meeting is February 10, 2020 at 6:30 PM.

Respectfully submitted,

Tina Peabody
Temporary Administrative Assistant
Town of Dalton

February 3, 2020 Minutes as approved by the Select Board on 2/10/2020.

Carol Sheltry, Select board Member

Tamela Swan, Select board Member

Jo Beth Dudley, Select board Chairman