

**TOWN OF DALTON, NH**  
**ZONING BOARD OF ADJUSTMENT**  
**MEETING MINUTES 4-29-2020**  
**DRAFT**

ATTENDEES: Chelsea Miller, Brian Parks, Bill Howe, Gordon Jobe (by verbal role call)

ABSENT: Greg Odell

TOWN OFFICIALS: Jo Beth Dudley

The meeting was called to order at 6:20 PM. And was conducted via webex and by telephone.

OLD BUSINESS

Meeting Minutes for the 2-13-2019 meeting were approved. Gordon Jobe will leave these minutes along with the approved minutes for the 1-16-2020 at the town offices for Chelsea Miller to sign and submit to the Admin Assistant to post online..

Chelsea Miller distributed a revised draft Application for a Variance for review. The map lot number will be added to the Application.

Chelsea Miller will present draft Rules and Procedures for the ZBA at the next meeting. The Rules and Procedures for the Planning Board will be used as a guide. The Planning Board has alternate members, however alternate members for the ZBA was not included in the original authorization establishing the ZBA. This can be addressed in the future Zoning Regulation which is under review.

Gordon Jobe asked about ZBA members missing meetings and how that is addressed by the Planning Board. Bill Howe, a former Planning Board member, said three unexcused absences in a year could be cause for removal of that member..

NEW BUSINESS

A discussion ensued concerning the difference between a Variance and a Special Exception. The ZBA must research this in the RSAs.

Gordon Jobe asked Jo Beth Dudley about the status of the Zoning Ordinance. She explained that it was back with the Planning Board after review by the Select Board and town attorneys. The Planning Board will discuss it at their next public meeting scheduled for May 6, 2020.

By unanimous vote, Bill Howe was elected to be the Vice Chair of the ZBA.

The next Meeting is scheduled for 5-28-2020 at 6:00 PM.

This meeting was adjourned at 7:00 PM.

**If there are corrections to these minutes they will be discussed at the next meeting.**

Respectfully submitted,

Gordon Jobe