

Dalton Select Board

Meeting Minutes

Public Session

September 28, 2020

Call to order: The meeting was called to order at 6:37 by Jo Beth Dudley, Chair. It was noted that the late start was due to some connectivity issues. Select Board member Carol Sheltry was present in person, and Tamela Swan was present remotely.

9/21 Draft Minutes will be postponed for review until next week due to an unresolved email issue with Jo Beth's email account, resulting in the edited drafts not being available for review.

The Select Board reviewed the revised invoice for road paving, and requests additional detail prior to payment.

The development of a system for follow up with situations requiring a Land Use Plan/Building Plan zoning application is underway. Jo Beth has drafted letters and an outline for a tracking system.

The Board received updates on the deposit information, payroll, and ACH. Deposits will be complete with Jessie and interim administrative assistant on Thursday. Payroll will be completed with accountant and interim administrative assistant on Friday. ACH backlog is being sent to Doreen by the Town Clerk/Tax Collector Office. The interim administrative assistant will remind department heads that tomorrow is the deadline for submission of invoices, with the attached coding sheet and all documentation, for checks to be ready at next Monday's Select Board meeting.

The board requested a summary of recommended online time-card systems with the associated cost, and acknowledged that not all employees have computer access.

The Select Board reviewed information regarding four properties that have been removed from Current Use Status. The Board requests a check for 50% of the associated 2019 taxes, for deposit in to the Conservations Commission.

North Country Council is doing a survey of transportation needs. There is a poster to put up or and post on our webpage.

Carol reported on behalf of Ron Sheltry that Capital Alarms will call in early October to set up new individual codes. Anful system review has been arranged as well.

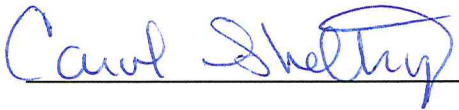
Health Trust provided notice of a public hearing of four amendments of the health trust bi-laws. The Select Board reviewed the proposed amendments and have no comments to submit.

The Select Board reviewed the opportunity to purchase updated NH Planning & Land Use Regulation Books at a substantial discount through the North Country Council. The Board agreed that providing current RSA reference material for Zoning, Planning and Select Board members is important, and will reach out to discern each member's preferred format. It was noted that Ron Sheltry, in his role as Fire Chief, should have one as well.

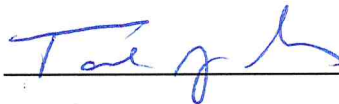
At 7:23 p.m a motion was made by Jo Beth and seconded by Carol to enter non-public session to review legal and personnel matters. The Select Board will come back into public session only adjourn.
Unanimous roll call vote in favor of motion.

Minutes respectfully submitted by
Elizabeth Buchman

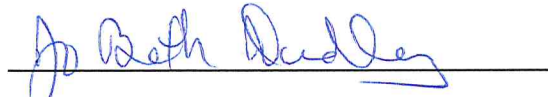
Minutes approved on October 5, 2020



Carol Sheltry



Tamela Swan



Jo Beth Dudley, Chair