

**Dalton Select Board  
Meeting Minutes  
Regular Meeting  
November 16, 2020**

Call to Order: The meeting was called to order at 5:38 by Jo Beth Dudley, Chair. Select Board members Carol Sheltry and Tamela Swan were also present in person as was Jon Swan and administrative assistant Elizabeth Buchman. Remote attendees participated via Zoom.

The Select Board members completed signatures for checks and other town matters.

In person attendees included Christine Ordinetz, Linda Greenwood, Scott Kleinschrodt, Tammy St. Cyr, Victor St. Cyr, Kevin Whittum Sr., Kevin Whittum Jr. and Jon Swan. Remote attendees participated via Zoom.

Jo Beth made a motion to approve the 10/19/20 Public Meeting Minutes, with the corrections noted. Tamela seconded the motion. The motion passed unanimously by roll call vote.

Jo Beth made a motion to approve the 10/26/20 Public Meeting Minutes. Carol seconded the motion. The motion passed unanimously by roll call vote.

Jo Beth made a motion to approve the 11/2/20 Public Meeting Minutes. Tamela seconded the motion. The motion passed unanimously by roll call vote.

Jo Beth made a motion to approve the 11/9/20 Public Meeting Minutes. Tamela seconded the motion. The motion passed unanimously by roll call vote.

Jo Beth opened the floor to public comment.

Scott Kleinschrodt thanked the Select Board for providing him with information regarding Dalton trash disposal and transportation costs. He also asked about the legality of the transfer station redeeming recyclable bottles in Vermont .

Christine Ordinetz requested an update on consolidating heating fuel providers. The Select board will consider this in 2021, before the next heating season. There was a brief discussion regarding updates on the accounting service, the town audit, and deposit day sheets.

Linda Greenwood provided an update on obtaining a town purchasing card. A motion was made by Jo Beth, seconded by Carol, to impose a \$5,000 limit, with Tamela Swan and the Administrative Assistant, Elizabeth Buchman, as signatories on the card. They will create a written policy for credit card use. At a minimum, all receipts will be reconciled with transactions on a monthly basis by the Town Treasurer.

The Select board noted that they are waiting for DRA before they can set the tax rate. They expect DRA to complete review of all documentation this week.

Kevin Whittum Sr. submitted comments to the Select Board, which he requested be read aloud.

Old Business:

Facility Use Policy. The Select Board discussed Covid considerations, which will be applied to facility use requests.

The Select Board reviewed the Health Trust Contract and Jo Beth made a motion that to approve the health care benefit policy available for full time town employees. Per the Town personnel policy, the town will cover 90% of the premium costs. Tamela seconded the motion and the motion passed by unanimous roll call vote.

The Select Board discussed the Coos County Broadband Initiative coordinated by the North Country Council. Jo Beth made a motion that we participate in the Coos County Broadband Committee. Tamela seconded the motion. The motion passed by unanimous roll call vote. A notice will be posted, requesting letters of interest from citizens who would like to serve on the committee.

The Select Board noted that there is financial assistance available for drought relief. This information will be provided to those citizens who requested assistance this summer. The link to the Low-Income Assistance Application for Drought Relief will be posted on the website.

The Select Board reviewed the CARES Act Election support (NH Secretary of State- Elections Assistance Grant) application, confirming the previous decision to apply for this funding.

The Select Board reviewed the Casella response letter from Brian Oliver, and discussed options for a reply. Jo Beth will draft a letter acknowledging receipt, for review by the Select Board. The November 9 2020 letter from Brian Oliver will be posted on the town website for public review..

The Select Board reviewed the continuity of operations from the Highway Department. (Mutual Aid Program). They will schedule a time to discuss further with the Town Road Agent, Bob Wentworth.

A motion to enter non-public session at 8:25 pm, for personnel and welfare, was made by Jo Beth, and seconded by Carol. The motion passed by unanimous roll call vote.

Upon reconvening the public session at 9:25, a motion to seal the welfare related non-public minutes was made, seconded, and passed unanimously by roll call vote.

Meeting adjourned at 9:30 pm

Minutes respectfully submitted by Elizabeth Buchman, Administrative Assistant.

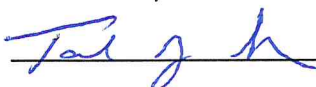
Minutes approved on 12/17/20

  
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Jo Beth Dudley

  
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Carol Sheltry

  
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Tamela Swan