

**Dalton Select Board Remote Meeting**  
**Monday, January 25, 2021 6:30 PM**  
**Regular Meeting**

Call to order at 6:30pm by Jo Beth Dudley. Select Board members Jo Beth Dudley, Carol Sheltry, Tamela Swan, and admin assistant in attendance. Remote attendees included Tom Towers, Jon Swan, Victor St Cyr, Terri Parks, Sarah Doucette, Nancy Comeau, Nancy Morrison, Ernie Hannaford, Linda Greenwood, Cathy Fountain, Bryan Mills, Rebecca Metcalf, Kevin Whittum and Vanessa Hines.

The Select Board checks had been previously reviewed and signed. Intent to cut forms need additional information.

Reviewed and approved meeting minutes from 1/16. Carol made motion, Tamela seconded. The motion passed unanimously by roll call vote.

Reviewed and approved meeting minutes from 1/18. Carol made motion, Tamela seconded. The motion passed unanimously by roll call vote.

Discussed Governor Sununu's Emergency Order #83. Due to Covid-19 concerns the Town Meeting Session and Town Elections will be moved to Tuesday, June 8, 2021. The Budget Hearing will happen in May. Jo Beth said she will prepare a schedule of Selectboard events that lead up to the Town Meeting and Election. Carol made the motion and Tamela seconded. The motion passed unanimously by roll call vote.

Touched on Town Report – waiting for reports from Town Managers.

The select Board received updates on the following old business items:

- Boiler/Repair/replacement/warranty – Boiler #1 is leaking and needs to be replaced. It is still under warranty and the company will give us a prorated monetary amount. Will pursue multiple estimates for replacement because it will be \$6k-\$8k.
- Town Purchasing Credit Card – has been received, a use and reconciliation policy are under development.
- Covid Precautions – Were discussed, with status to be updated as conditions change. The Select Board will continue to meet remotely.

The board reviewed the RSA 36-A, Conservation Commissions. They also reviewed list of candidates and qualifications.

Applicants: Traci Wagner, Ernie Hannaford, Mike Noel, Miriam Caldwell, Ruth Duval, Corey St Cyr, Lee Rashkin

Selected:

- Traci Wagner, Term Expires January 2022
- Mike Noel, Term Expires January 2024
- Ernie Hannaford, Term Expires January 2024
- Miriam Caldwell, Alternate, Term Expires January 2023
- Ruth Duval, Alternate, Term Expires January 2024

Jo Beth made motion to appoint the above candidates for the specified terms, Tamela seconded. The motion passed unanimously by roll call vote.

Jo Beth made motion that the Select Board Liaison to the DCC be a voting member. Carol seconded. The motion passed unanimously by roll call vote.

Staffing – Lizzie gave her notice and has taken a full-time job.

Jessie Wentworth told the Select Board that she will not be running for re-election for Town Clerk and Tax Collector.

The Select Board discussed using DocuSign or similar application to electronically sign documents while we are working remotely. Carol made a motion to use electronic signatures for meeting minutes and allowable documents. Tamela seconded. The motion passed unanimously by roll call vote.

Jo Beth made a motion to enter non-public session at 7:42 pm to discuss welfare, legal and personnel issues, with no plan to re-adjourn public meeting other than to seal non-public meeting minutes. Carol seconded the motion. The motion passed unanimously by roll call vote.

Jo Beth made a motion to reconvene the public session at 8:42 pm. Carol seconded the motion. Motion passed by unanimous roll call vote.

Jo Beth made a motion to seal non-public meeting minutes #1 on welfare matter. Carol seconded the motion. The motion passed unanimously by roll call vote.

Jo Beth made a motion to seal non-public meeting minutes #2 on a legal matter. Carol seconded the motion. The motion passed unanimously by roll call vote.

Jo Beth made a motion to seal non-public meeting minutes #3 on a personnel matter. Carol seconded the motion. The motion passed unanimously by roll call vote.

Jo Beth made a motion to accept Lizzie's revised resignation letter for February 1<sup>st</sup>. Carol seconded the motion. The motion passed unanimously by roll call vote.

Carol made a motion to adjourn the meeting at 8:45. Tamela seconded the motion. Motion passed unanimously by roll call vote.

Minutes Respectfully submitted by Tamela Swan

Minutes Approved On: 02/01/2021 (date)

approved Jo Beth Dudley

Jo Beth Dudley

approved Carol Sheltry

Carol Sheltry

approved Tamela Swan

Tamela Swan