

**Monday, January 10, 2022 6:30 PM**  
**Regular Session**  
**Dalton Select Board**

Call to order at 6:32 pm by Jo Beth Dudley. Select Board members Jo Beth Dudley, Carol Sheltry and Tamela Swan were present.

Members of the public that were present: Linda Greenwood, Eric Pilotte, Pam Kathan, Victor St. Cyr, Robyn Pilotte, Nancy Comeau, Frank Tillotson, Jr., Jay Ennis, Kristina Ennis, and Jon Swan. Online attendees: Nancy Mooney and Ann Laflamme

The Select Board signed checks and reviewed payroll.

Carol made a motion to approve meeting minutes from 12.27.2021 Regular Session as amended. Tamela seconded the motion. Motion passed unanimously by roll call vote.

Tamela made a motion to approve meeting minutes from 12.28.2021 Working Session as amended. Carol seconded the motion. Motion passed unanimously by roll call vote.

Tamela made a motion to approve meeting minutes from 1.3.2022 Working Session as amended. Carol seconded the motion. Motion passed unanimously by roll call vote.

The Board discussed the Debit Card Policy with Treasure, Linda Greenwood. The town will maintain a minimum balance of \$3,500 in the account associated with the card, with the Treasurer monitoring the account balance so it does not go below \$500 (we incur fees if it goes below \$500). Details of the Policy were discussed, and changes to the policy to clarify the process, roles and responsibilities, were made. For example, an individual purchase of greater than \$1,400 requires notifying the Treasurer and Select Board.

Carol made a motion to approve the updated Debit Card Policy. Tamela seconded the motion. Motion passed unanimously by roll call vote. The revised Policy will be printed at the end of the meeting, for signature by the Select Board and the Treasurer.

The Select Board and Treasurer discussed Pay per Bag Trash Bag Revolving Account. It was changed from a Capital Reserve Fund to a revolving fund at the 2021 Annual Meeting. The Treasurer is setting up a separate account for these funds, and 25% of 2021 trash bag revenue will be moved to the revolving account. Going forward, this transfer will be done quarterly. The Treasurer has custody of all monies in the fund.

Annual dues for North Country Council Membership are \$1,050. Jo Beth made a motion to continue the Town membership and pay the \$1,050 in dues. Carol seconded the motion. Motion passed unanimously by roll call vote.

The Select Board discussed the FairPoint and PSNH tax abatement settlements in 2021 for previous tax years and how it impacted the new Tax Rate.

FairPoint = \$26,468 in 2021 and \$26,468 in 2022

PSNH = \$28,611 in 2021

Tax Rate 2022 :

Municipal \$5.10

County \$5.15

Local Education \$12.59

State Education \$2.31

Total Tax Rate = \$25.15

The Select Board discussed the Pump House. Bob Wentworth continues to pursue installation a new flow valve, which will provide daily flow readings.

Tax Maps update – the GIS conversion is ongoing. (The hard copy maps in the meeting room have been updated).

Public Comments:

Jon Swan – Are we considering hiring a full-time administrative assistant?

Jo Beth made a motion to go into a Non-Public session at 7:35 pm. Carol seconded the motion. Motion passed unanimously by roll call vote.

Jo Beth made a motion to return Public session at 8:11 pm. Carol seconded the motion. Motion passed unanimously by roll call vote.

Jo Beth made a motion to seal the meeting minutes from the Non-Public #1 and #2 sessions. Carol seconded the motion. Motion passed unanimously by roll call vote.

The Select Board signed the updated Debit Card Policy as revised earlier in the meeting.

The Select Board approved a \$90 tax abatement.

Jo Beth made a motion to adjourn the meeting at 8:34 pm. Tamela seconded the motion. Motion passed unanimously by roll call vote.

Minutes Respectfully submitted by Tamela Swan

Minutes Approved On: 1/24/22 (date)

  
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Jo Beth Dudley

  
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Carol Sheltry

  
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Tamela Swan